

Illness Employee Policy

- 🍏 Prepare for increases in absenteeism due to illness among team and their families.
- 🍏 Ensure employees and patrons are aware that individuals who have returned from travel outside of Canada to be in isolation for a minimum of 14 days.
- 🍏 If an individual becomes sick during the 14-day isolation period, they should remain in isolation for an additional ten days.
- 🍏 All non-essential travel outside Canada should be cancelled, as per the Government of travel advisory.
- 🍏 Encourage employees with symptoms such as cough, fever, shortness of breath, runny nose, or sore throat symptoms to complete the self-assessment and get tested for COVID-19.
- 🍏 If the employee has a cough, fever, shortness of breath, runny nose, or sore throat (that is not related to a pre-existing illness or health condition) they are legally obligated to be in isolation for 10 days from the start of symptoms.
- 🍏 These requirements must be followed regardless of whether or not the individual has been tested for COVID-19.
- 🍏 If an employee does come to work sick, or becomes sick while at work, the following requirements apply:
 - Employees, who appear to have acute respiratory illness symptoms (e.g., cough, shortness of breath) upon arrival to the workplace, or become sick while at the workplace, should begin isolation at home immediately.
 - After being directed to leave the business, symptomatic employees should follow hand hygiene and respiratory etiquette and maintain at least 2 meters of distance from other employees, volunteers and patrons.
 - Arrangements should be made by the employer for transportation home (where needed); public transportation such as buses, taxis or ride sharing should be avoided.
 - Once a sick individual has left the workplace, clean and disinfect all surfaces and areas with which they may have come into contact with.